AFD Remote Desktop Web Services
Quick Start Guide

- Using Microsoft Internet Explorer*, navigate to:
  https://wts.afd.calpoly.edu/
  *Note: Microsoft Internet Explorer 8 or higher is required. It will not work properly with other web browsers
- Enter your AFD user name and password.
- Select the type of computer you are using.
  a. Public - Select this option if you use RD Web Access on a public computer. Be sure to log off when you have finished using RD Web Access and close all windows to end your session.
  b. Private - Select this option if you are the only person who uses this computer. Your server will allow a longer period of inactivity before logging you off.
- Click on the 'Sign in' button
- Be patient, the first time you use RDWeb it needs to build your profile.

Click on the program you would like to use from the list of programs.

Note: Your list of available options may vary depending on the access you have been provided.
You will be prompted for your username and password the first time you run a program each session. Opening additional applications may prompt you for your username and password again.

- Enter your user name as `afd-calpoly\username`  
  Note: when you enter the domain and username correctly the domain is displayed at the bottom.  
- Enter your AFD LAN password.  
- This will launch your selected program.

- Be patient, it may take a minute or two to load the program.
  a. The first application you open each time you connect take a little longer.  
  b. If you open a second application it normally loads faster than the first.  
  c. The wait is greater the very first time you use a program.  
  d. With some programs you will be asked some "configuration" questions. Most of the time the defaults are acceptable.

- Please note that programs running through RDWeb will have a slightly different logo on the toolbar.
- You have access to both the
  a. AFD Network Drives (top)
  b. Local Computer Drives
     (bottom)
   NOTE: In this example since I have
   access to the AFD Network drives
   from my local machine those drives
   show up in the Local Computer Drives
   list.

- Remember to sign out when you are
  finished.

Contact ANTS for more information
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