Student Position Number and Funding Request Form

Please email completed form to: Budget & Analytic Business Services or drop off at Admn Bldg., Room 122.

Questions? Contact Laurie Borello (x66416) or Val Maijala (x61187)

<table>
<thead>
<tr>
<th>Position Information:</th>
<th>Department:</th>
<th>Department Contact:</th>
<th>Extension:</th>
</tr>
</thead>
</table>

What types of student positions are needed? Check all that apply.

- [ ] Regular Student Assistant (Work Study and Bridge Positions will automatically be created)
- [ ] Instructional Student Assistant
- [ ] Graduate Student Assistant
- [ ] Teaching Assistant

Funding Information – Where should this position be charged? (Must total 100%):

Note: If a non-General Fund is used as the funding source for this position, the department acknowledges that should the Cal Poly Corporation or Cal Poly Foundation have insufficient funds to cover the costs, this employee will be paid from the regular state payroll unit account.

<table>
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<tr>
<th>%</th>
<th>Fund:</th>
<th>DeptID:</th>
<th>Program:</th>
<th>Project:</th>
<th>Class:</th>
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</table>

Department Approvals:

Department Budget Specialist: [signature] Date:

University Campus Programs Approval:

[signature] Date:

For Budget Use Only:

Processed by: [signature] Date:

Position #: Bridge Position #: Work Study Position #:

Pool ID: Combo Code Built Added to DBT

Revised March 6, 2015