ABC 2014 Fall Summit

Facilities Overview

Who are we?

September 9, 2014
Agenda

- Our mission
- Major Responsibilities
- Organization Structure
- Service Requests
- Timelines
- Maintenance versus Chargeback
- Contact Information
- Questions
"Our goal is to provide, maintain, and enhance the built environment in support of Cal Poly's academic mission"
Major Responsibilities

Campus-Wide
Employee Safety
Compliance
Project Management
Custodial Maintenance
6000 Acres
Shipping
Regulatory Reporting

Maintenance
Infrastructure
Six Million Square Feet
LEED
Landscape
Transportation
Aesthetics
Utilities Infrastructure
Waste Management
Master Plan
Campus Planning
Physical Plant
Health Safety
Surplus
Recycling
Skilled Trades
Fleet Management

Construction

abc.afd.calpoly.edu
Organization Structure

- Facility Services
  - Customer and Business Services
  - Facilities Operations
Organization Structure

- Facility Services
  - Environmental Health and Safety
  - Energy, Utilities and Sustainability
Organization Structure

- Facilities Planning and Capital Projects
  - Major Capital Projects (Over $634,000)
  - Minor Capital Projects
Organization Structure

- Facilities Planning and Capital Projects
  - Planning
  - Space Management
Service Requests

- Work Order
  - One Shop

- Project
  - Multiple Shops and/or Multiple Work Orders
Timelines

- Scheduling
  - Coordination and Communication
  - Access to Facility
  - Neighbors
  - Design & Plan Check
  - Prioritization
Who pays for what?

- Maintenance
  - My light bulb burned out!
- Chargeback
  - I want a different light bulb!
Who to contact?

- **Your Service Connection!**
  - Facilities Help Desk
    - 756-5555
    - facilities-cbs@calpoly.edu
    - Cal Poly Portal – Single Click Facilities Requests
  - Project Manager
  - Customer Service Specialist
Want more?

- Information
  - Facilities Web Site
    https://afd.calpoly.edu/facilities/
  - Facebook
  - 756-5555

- Training
  - Minor Project Process
  - Custodial and Events
  - Maintenance
Facilities Overview

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