Overview

- Review of UPD Parking Services
  - Parking options for your guests
  - Review of Sponsored Guest Parking
  - Review of Process
**Sponsored Guest Parking**

- Limited number of Sponsored Guest Spaces on campus
- Very preferred spaces

Did you know??
Emeritus staff can park in Sponsored Guest spaces

**Sponsored Guest Parking**

- Sponsored Guest Permits are valid in
  - Sponsored Guest
  - Staff/Faculty
  - General Spaces
Sponsored Guest Parking

- Sponsored Guest Permits are NOT valid in
  - Meters
  - Limited time zones
  - Disabled Zones without a disabled placard

Permit Options for Guests

- Sponsored Guest Permits
  - Who is a guest?

  A guest is someone invited by a department
Permit Options for Guests

- Sponsored Guest Permits
  - Who is not a guest?

  Guest **cannot** be student, staff or faculty of Cal Poly.
Pay Station

• Long Term

• Short Term

Example of campus pay station

Pay Station-Long Term

- Departments purchase a set amount of pay station codes for use for a set time

- Departments must keep track of codes issued
Pay Station-Short Term

- Request an amount to be used for a one-day event
  - No loss of permit stock

Sponsored Guest-Scratch Off Permits
Sponsored Guest Paper Permits

- Not as flexible
- Once dated (even in error) cannot be used
- Cannot be returned
- Time and labor intensive
Other Permit Options for Guests

- Meter Permits
- Cash Key

Meter Permits

- Good for one day use
- Scratch off the month/date used
- Not valid in the A-1 Lot
- $9/day
Event Parking

- Event Coordinator
  - Gwen Nielsen, Parking & Events Manager
    gmnielse@calpoly.edu
    805-756-6679

- Coordination that requires Police Services
  - Brenda Troubaugh, Police Commander
    btroubaugh@calpoly.edu
    805-756-6647

Review

- Sponsored Guest Options
  - Pay Station
  - Scratch Off
  - Paper

- Other Options
  - Meter Permit
  - Meter Key
Questions?

Thank You!

Presenter
Marlene Cramer, CAPP
Assistant Director, Business Services UPD
mcramer@calpoly.edu
x66141