ABC 2016 Fall Summit

Environmental Health & Safety

Who are those people and what do they do?

September 7, 2016
Who is EH&S and what do we do?

- Meet our staff
  - Tim Hastings - Occupational Safety
  - Kim Porter - Air/Water Environmental Compliance
  - Kathryn Villarreal - Workers’ Compensation
  - Tom Featherstone - Hazardous Materials/Waste
  - Vivian Longacre – Safety Related Training
  - Dave Korpan – Director EH&S

Question and Answer Time
Occupational Safety
- Indoor Air Quality
- Asbestos and Lead
- Respiratory Protection
- Fall Protection

Academic Support
- Laser Safety
- Project Review (Senior/Research)
What is Stormwater Pollution?
Kim Porter
Environmental Quality Specialist

Why Should We Care?

- Stormwater Pollution…
  - can make people sick
  - closes our beaches
  - causes fish kills
  - promotes algal blooms
  - impacts our economy and tourism

abc.afd.calpoly.edu
Still working on this slide
Kim Porter, 8/10/2016
Kim Porter
Environmental Quality Specialist

What can YOU do?

- Remember only RAIN in the drain
- Wash your vehicle at an approved carwash or on your lawn
- Keep your vehicle maintained
- Use lawn or garden chemicals sparingly
- Plant native, drought tolerant plants
- Clean up your pet waste
- Pick up litter and trash
Kim Porter
Environmental Quality Specialist
What is Workers’ Compensation?

- Is a form of insurance providing wage replacement and medical benefits to employees injured in the course of employment.
- Injured workers’ are required to report

Supervisor's responsibility – Take action

- Complete the appropriate form
  - Is it an O/II(Occupational Injury/Illness) Band-Aid?
  - Is it a DWC-1?
  - What the employee wants is a trigger.
Sustain an injury on the job? Tell someone!!
- Advise a supervisor of ANY injury
- Immediate medical needed, dial 911

The Forms: *Time is of the essence*
- What does the employee want to do?
  - Nothing. O/II (Band-aid)
  - Isn’t sure? O/II (Band-aid)
  - Will go to the doctor later? O/II (Band-aid) & DWC-1
  - Injured going to the doctor now. O/II & DWC-1
- O/II, the Band-aid
  - This documents an injury/illness w/details
  - Further attention needed? Yes or No
  - Employee (EE) & supervisor review and signs

- DWC-1
  - This is a legal document
  - Filled out by, or on behalf of, the employee (EE)
  - Complete on line from the website
  - A printed copy can be given to employee (EE)
  - Must be handed to, or mailed to, the employee within 24hrs of knowledge of injury.
Workers' Compensation Program

If you become ill or are injured because of your job, you may be entitled to Workers' Compensation benefits. This coverage includes the cost of all reasonable medical care and/or hospital bills, wage compensation benefits if you are temporarily disabled, permanent disability benefits and vocational training.

For life threatening emergencies, call 911 from a campus phone or 805-756-2281 from a cell phone and your call will be directed to the University Police Department.

If you become injured or ill, you must notify your supervisor immediately. Your supervisor will complete the Work-Related Injury/Illness Form and provide you the Claim Form DWC-1 within 4 hours of their knowledge of your injury/illness.

All CSU work-related injuries/illnesses are managed by a third party adjustor, Jezgerstch CMS. The adjustor assigned to our campus is Ginger Pierce. Ms. Pierce is required to contact the injured worker and supervisor after each injury to obtain additional information. Your cooperation in answering her questions and providing pertinent details is critical in the review and acceptance of your workers' compensation claim.

For work-related injuries/illnesses that require medical treatment (including those incurred by Student Assistant employees):

These facilities must be used unless an employee has a Predesignation of Personal Physician form (DDOC) (Spanish version: Designación Provisoria De Un Médico Particular (DODC)) and/or Predesignation of Personal Chiropractor or Acupuncturist form (DODC) (Spanish version: Notificación Sobre Quiropráctico O Acupunturista Personal (DODC)) on file with the Workers' Compensation Analyst in Human Resources prior to an injury. Predesignation forms can be found on the Human Resources Forms page. After initial treatment, employee must use own leave for follow-up doctor appointments. Student Assistant employees may NOT be treated at the campus Health Center.

For injuries/illnesses that require medical treatment:

All Initial Treatment:
MED 8700P (Map)
283 Madonna Road, Suite B
(next to Ben's Candy in Madonna Plaza)
805-581-9880
Hours: M-F 8a - 4p; Sat/Sun 8a - 4p
Knowledge of an injury or illness =

- Action or reaction
- There must be some type of documentation

When in doubt, check it out.

- Don’t wait
  - Call: 756-5427
  - Email: kvilla02@calpoly.edu
  - Fax: 756-5444
Kathryn Villarreal
Workers’ Compensation Analyst
Who is Tom Featherstone and what does that guy do?

- Two main jobs
  - Cal Poly’s Chemical Hygiene Officer (CHO)
  - Cal Poly’s hazardous waste manager
I worry about chemicals, and how they can negatively effect all of us

But, also have more common safety concerns

- Oil spills and prevention
- Hazardous materials storage
- Safety Data Sheet (SDS) “conduit”
- Lab safety inspector
- Regulatory liaison
- Safety Trainer
Hazardous and Universal Wastes
- I manage approximately $120,000 in hazardous waste disposal per year
- These materials are Toxic, and/or Flammable, and/or Corrosive, and/or reactive

There are also the more mundane wastes:
- Batteries
- Used lamps
- Electronic waste
- Unwanted paint. Etc.

But, not printer cartridges to be returned to Staples under contract.
What can I do for you?

- Answer questions regarding:
  - Chemical procurement
  - General safety consultation
  - Get rid of your “Bad Stuff”
  - (M)SDS’s
  - Answer your environmental concerns

Tom Featherstone

tfeather@calpoly.edu
(805) 756-6661
Training:

- Specialized Training

Training Resources

- Website
- Custom training modules on PolyLearn
- Training documents
Training:

- Red Cross First Aid
- AED/CPR Training - 2nd Wednesday of the month, 9 am to approx. 3:00 pm. Cost: $29.00 pp

Vivian Longacre
Safety Training Specialist
Ergonomics

- Certified in Office Ergonomics
  - Workstation Ergonomic Assessments
  - Equipment Recommendations

Campus AED Program
Driving on University Business…

- EH&S “authorizes” all State drivers

University business is defined as “only when driven in the performance of, or necessary to, or in the course of, the duties of University employment.”
Driver Safety & Training

Becoming An Approved Driver

CSU policy requires that all employees who drive State, or privately owned vehicles, (including rental vehicles, power carts, tractors, fork lifts, 10–passenger vans and any other powered vehicles) on University (State) business be approved by the Campus Environmental Health & Safety Office. It is CSU policy that only University employees may drive University vehicles. Employees of non-state entities, or students driving on University business, must be an identified State Volunteer in order to drive on University business. University business is defined as “only when driven in the performance of, or necessary to, or in the course of the duties of University employment.”

In order to become an approved driver, please follow these steps:

1. Submit the Request to Operate Vehicles on University (State) Business Form, to the Environmental Health & Safety Office. A copy of your driver’s license should be submitted along with this form. This form must be signed by an approving State employee/supervisor. Non-state employee (Corporation, AS), other cannot approve this form.

2. If you are a volunteer employee, or a non-state entity employee driving on University (State) business, you must also submit the Volunteer Identification Form (VIFC) to Environmental Health & Safety.

3. If you are going to use your private vehicle to drive on University business, complete the Authorization to Use Privately owned Vehicles on State Business (STD 261) Form (PDF). This form should be retained in your department.

4. When notified by Environmental Health & Safety, complete the University’s online defensive driver training course. This course must be completed within 30 days of notification. Failure to complete the training within 30 days revokes your temporary authorization to drive on University business. Driving on University business without authorization is a violation of CSU policies and is classified as misuse of State vehicles.

5. If you are driving a 10+ passenger van on University business at any frequency, you must complete the online CSU Passenger Van Safety course and a defensive driving course before driving on University business.

6. Before driving other vehicles such as power carts, forklifts, aerial lifts, tractors, etc., completion of training and certification as identified in applicable CSU guidelines and Cal OSHA regulations is required. Consult EHSS if you have questions related to specific required training.
Driving on University Business…

- Only “State” employees or “Identified Volunteers” may drive State vehicles
- Training is assigned based on vehicle
Questions?

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