ABC 2016 Fall Summit

Facilities Management & Development

What’s New & Did You Know?!

September 7, 2016

abc.afd.calpoly.edu
What’s New?
- We are changing!
  - Cal Poly
  - CSU
  - Facilities Management & Development

Did You Know?
- There’s things even we don’t know that we know…. You know?
Did You Know?

- Maintenance Painting - The 10 Year “Guideline”
  - Condition of Paint
  - Original to Building
  - Other Options for Paint
Did You Know?

- Hallway Display Cases
  - Department Owned
  - Chart-field Required
    - Email
    - Portal
  - Wide Variety
    - Keys
    - Lightbulbs
Did You Know?

- Window Coverings
  - Facilities Maintains
    - Classrooms
    - Public Spaces
  - Department Chargeback
    - Private Offices
    - Department Offices
Did You Know?

- **Lactation Rooms**
  - [http://maps.calpoly.edu/flashmap/CalPolyMapLactation.html](http://maps.calpoly.edu/flashmap/CalPolyMapLactation.html)
  - Shelley Giesmann – Human Resources Specialist
  - sgiesman@calpoly.edu
  - 756-5395
Did You Know?

- All Gender Restrooms
  - http://maps.calpoly.edu/flashmap/CalPolyMapGender.html
  - Printer Friendly Version: http://maps.calpoly.edu/more.html
Did You Know?

- **Sustainability Initiatives - Fixture Upgrades**
  - Low-Flow Plumbing Fixtures
    - Aging Infrastructure
  - HVAC Control Systems
    - Multi-Year Project
    - CSU Standard 68-78 degrees
  - Lights
    - Occupancy Sensors
    - Off Switches

*Please...*

Don't Flush The Following: Paper Towels, Sanitary Napkins, Old Phone Bills, Goldfish, Or Your Hopes & Dreams Down the Toilet - Thanks!
Did You Know?

- Occupying a New Space?
  - What to Do? Inspect ASAP!
    - Has This Space Been Vacant?
    - Is This a Change in Use?
      - Paint?
      - Furniture?
      - HVAC?
      - Custodial?
  - Notify Facilities Help Center
    - facilities-cbs@calpoly.edu
    - Portal Request
    - Chargeback

*We’re here to help!*
Did You Know?

EVENTS… Let’s Have A Party!

- Canopy or Tent Greater than 20x20? Permit Required!
- Need Power? Most Outdoor Locations Do Not Have Electrical Outlets
- Grass is NOT Accessibility Compliant
- Serving Food? Additional Waste Receptacles Must be Rented
- Signage Must Comply with CAP
- Submit Your Service Requests as Early as Possible
- Restroom or Custodial Services Needed?
Did You Know?

- Unlock Requests
  - Events
    - Department Space
      - Bldg/Dept Keys Access
      - Service Request
      - May Be Chargeback
      - Restroom Service
    - University Space
      - Reserved via Univ. Scheduling
      - Unlocks Scheduled
  - Other Unlock Requests
    - Business Hours 7:30 a.m. – 5 p.m.
      - 756-5555
    - After Hours University Police Dispatch
      - 756-2281
    - Campus Holidays – No Unlocks
Did You Know?

- **Facilities Warehouse**
  - Location: Building 70A (Truckee Rd. between Safety Way E. and Village Drive)
  - Custodial, Electrical, Plumbing, Landscape, Irrigation, Carpentry, HVAC, Safety and First Aid Supplies.
  - [https://afd.calpoly.edu/facilities/facilitiesmanagement.asp](https://afd.calpoly.edu/facilities/facilitiesmanagement.asp)
Did You Know?

- **Research & Grant Activity**

- **Protect Your Resources**
  - Space
  - Utility Services
    - Electrical
    - HVAC
    - Compressed Air
    - Water/Plumbing
    - Data/IT
  - **Have a Back-Up Plan!**
Did You Know?

- **Who Do I Contact?**
  - *Work Orders vs. Projects vs. Other?*
  - Customer Service Specialist
  - Facilities Help Center
    - *Single Point of Contact!*
    - Any Facilities Matter
    - 756-5555
    - facilities-cbs@calpoly.edu
  - Project Manager Contact Info
    - Project Notification Emails
    - Project Portlet
    - Help Center!

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What’s New

Leadership Changes

- University President
  - Armstrong

- Administration & Finance Division
  - Cynthia Vizcaino Villa
  - Senior Vice President

- Facilities Management & Development
  - Juanita Holler
  - Associate Vice President

- Facilities Planning & Capital Projects
  - Joel Neel, Director

- Facilities Customer & Business Services
  - Silas Pompa, Director

- Energy, Utilities, Sustainability
  - Dennis Elliot, Director

- Facilities Operations
  - Jude Fledderman, Interim Director

- Environmental Health & Safety
  - David Korpan, Director
What’s New?

- Building Engineering Services
  - Curtailments

- Ventilation
  - Ventilation Outages
    - Fan Check-Out

- Heating
  - Convector Hand-outs
  - Heating Outages
    - Scheduled Summer Outages
    - Heater Check-Out

- Summer 2016 Plan
  - Night Flush
  - Approved Fans
  - System Upgrades
What’s New

- Process Improvement Initiatives
  - Minor Projects
  - Estimates
  - Keys
  - Portlets
  - Mobile Devices

- Communication! Communication! Communication!
  - Closed Work Orders
  - Cancelled Work Orders
  - Phone Calls
What’s New?

- Social Media
  - Facebook
    - fb.me/CALPOLYFMD
  - Twitter
    - https://twitter.com/CPFacilities
  - YikYak
  - Whisper
  - Others?
What’s Next?

- The Future Looks Bright!
  - New Facilities Management Software
  - Fleet Management
  - Communication Strategies
  - Campus Collaboration

- Things To Watch For
  - Utilidor Maintenance
  - Event Rental Price Structure
  - Lost & Found Online Services
  - Signage & Nameplate Prices & Options
Facilities Management & Development

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