ABC 2016 Fall Summit

Facilities Transportation

Information for Vehicle Owners

September 7, 2016

Agenda

- Requirements for Vehicle Owners
- Available Services
- Risk Management
Requirements for Vehicle Owners

- Department of Record
- Mileage Documentation
  - Quarterly Reporting to DGS
- Regulatory
  - Safety Inspection / Maintenance / Emissions
- Daily Inspection and Insurance

Requirements for Vehicle Owners

- Monitoring Use of Vehicles
  - Operator of record
- Vehicle Purchasing / Surplus
  - Vehicle justification
- Guiding Policies
  - CSU Use of University and Private Vehicles
    - Policy Guidelines
Available Services

- Services Available from Facilities
  - Fuel
    - Ag Operations
      - Gasoline and Diesel
    - Transportation Services
      - Gasoline and Propane
  - How to Complete a Service Request
    - Estimates
    - Scheduling

Additional Campus Services

- Rental Contracts
- Service Contracts
  - Perry Ford
  - Villa’s Automotive
- Carwash
- Towing

Contact

transportation@calpoly.edu
Risk Management

- Accident Reporting
  - Report of Vehicle Accident (STD 270)
  - Supervisor’s Report of State Vehicle Accident (STD 274)
- Driver Training
- Driving Policies / Requirements

Contacts

Jim Cullins
jcullins@calpoly.edu
X62452

Scott Loosley
sloosley@calpoly.edu
x62816