




# Cal Poly

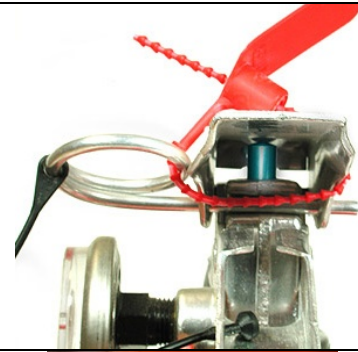
## Code of Safe Practice

### Monthly Inspections of Portable Fire Extinguishers

The following steps shall be followed by departments when performing monthly inspections of portable fire extinguishers. Monthly inspections are required by Title 19 of the California Code of Regulations:

<p>Diagram of a fire extinguisher</p>	
<p>1. Ensure access to the extinguisher is not blocked and that the cabinet door, if any, opens easily.</p>	
<p>2. The pressure should be within the recommended level on extinguishers equipped with a gauge. The needle should be in the green zone. If the needle is not in <b>green zone</b>, the extinguisher requires professional maintenance; report this information for servicing to: Campus Work Control Center: 756-5555     <u>or</u> Housing Services: 756 -1587</p>	

3. Verify the locking pin is intact and the tamper seal is not broken.



4. Visually inspect the hose and nozzle to ensure they are in good condition, showing no signs of cracking or dry rot.



5. Visually inspect the extinguisher for dents, leaks, rust, chemical deposits or other signs of abuse/wear and note any findings on the inspection report. If the extinguisher is damaged or needs recharging, report this information for service to:

Campus Work Control Center: 756-5555     or  
Housing Services: 756-1587



6. Check inspection tag to ensure that the extinguisher has been professionally serviced within the last year. **Sign and date the appropriate month on the back of the tag to document your inspection.**

*Note: the date punched on the blue extinguisher tag is the last date it was inspected (this tag reads Mar 19, 2014). The professional inspection must be done within one year of that date or Mar 19, 2015.*

