

Annual Fire Safety Report

**September 2014
(For Calendar Year 2013)**

**California Polytechnic
State University
San Luis Obispo**

CALPOLY

Fire and Life Safety at Cal Poly

Cal Poly maintains a comprehensive fire safety program involving response, testing, drills, procedures, and inspection. The campus contracts with the San Luis Obispo City Fire Department for fire suppression response in the Local Response Area of campus. The California Department of Forestry and Fire Protection (Cal Fire) responds to the State Response Area of campus, including the outlying agricultural facilities and surrounding lands. Both agencies participate in mutual aid agreements to ensure complete and timely response to any fires on or near the campus property.

Campus fire safety resources and information can be found at: <http://www.afd.calpoly.edu/ehs/firesafety.asp>

As part of its fire safety and prevention efforts, the University has implemented the following policies in campus housing facilities (disseminated via the Residence Hall Handbook to all on-campus residents):

Appliances and Electronic Devices (Violation Code 7):

Due to fire safety concerns, halogen lights, holiday lights, and multi-socket plugs are prohibited. Only extension outlets with fuses or surge protectors are allowed. All electronic devices should be plugged into an electrical outlet utilizing a surge protector. Room heaters (electric or gas) and air conditioners are not allowed. Stand-alone freezer units are prohibited. University Housing provides one mini-refrigerator in each residence hall room. The mini-refrigerator has a small freezer. The mini-refrigerator's exterior dimensions are approximately 33 inches tall, 18 inches wide, and 20 inches deep (total interior volume is 2.9 cubic feet). Please note:

- a. No additional refrigerators or free-standing freezers of any size are allowed in residence hall rooms or apartments.
- b. Students living in on-campus apartments are not allowed to have personal refrigerators. Standard sized refrigerator/freezer units are provided in residence hall kitchens.
- c. Students with medical needs requiring additional refrigeration space need to contact University Housing at (805) 756-1226.
- d. Mini-refrigerators must be kept in an open space that allows ventilation. Mini-refrigerators may not be placed in room closets or underneath desks.
- e. Mini-refrigerators must be cleaned, emptied and defrosted for Winter Break and must be emptied of perishable items during Spring Break.

Use of a radio, clock, hair dryer, electric blanket, audio equipment, and TV is authorized. A one-unit automatic coffee pot, one-piece popcorn popper, or electric water kettle (with automatic shut-off) may be used for their intended purpose and not for cooking food items.

Fire Safety (Violation Code 11):

The policy regarding fire safety in or around the immediate area of the Cal Poly on-campus housing includes the following:

- a. State Fire Code prohibits the use of any open flame including; but not limited to, "Sterno" devices or burning incense.
- b. Lighting or attempting to light any material or substance on fire in or around on-campus housing is strictly prohibited.
- c. The use of matches or lighters is prohibited within on-campus housing.
- d. Candles and incense (lit or unlit) are prohibited.
- e. Dangerous chemicals or highly flammable materials including; but not limited to, gasoline, industrial cleaning solvents, spray paint, personal barbecues, charcoal, and/or lighter fluid are not permitted in or around on-campus housing.
- f. Tampering with fire alarm or fire safety equipment is prohibited including; but not limited to, covering a smoke detector, pulling a fire alarm without cause, misusing fire extinguishers and hoses, tampering with sprinklers, fire/smoke alarms and exit signs and/or breaking glass on fire equipment boxes.
- g. Hallway and stairwell doors are considered fire doors and must be kept closed at all times.
- h. Posters, flags, drapes, paper lanterns, or other flammable materials cannot be hung from ceilings, doorways, windows, closets, or from furniture. Posters may be hung normally from walls but must be affixed to the wall at all four corners.
- i. Students may not post anything on the outside of room doors and cannot cover room doors with paper or other materials.
- j. Holiday lights, rope lights, black lights, halogen or LED lights, strobe lights, and fog/smoke-making machines are not allowed in the residence halls.

- k. Hallways must remain clear at all times for safety in case of an evacuation. Residents must not leave personal items in the halls at any time including during hall openings and closings.
- l. Furniture or other items should never be placed in front of entrances or exits to any room or building.
- m. Students are required to evacuate buildings for all fire alarms. Please see Emergency Procedures for additional instructions about building evacuation.
- n. Storage of vehicle parts, fuel and oil is prohibited.

The following educational materials are provided to all on-campus residents (via the Residence Hall Handbook):

Fire Safety

If a fire is discovered and you are in your room:

- Test your door for heat, smoke, or warmth. If your door is NOT HOT, leave your room. Bring your shoes, AccessCard and key, wallet, close your door, activate the fire alarm, and evacuate the building using the nearest stairwell and exit.
- If your door is HOT, DO NOT OPEN IT. Remain calm, place towels or blankets at the base of the door, close your window, and call 911.
- If your door is NOT HOT, you should exit immediately.
- Once outside, immediately go to the designated area, maintain 100 feet of clearance from the building.
- Re-enter the building only after receiving instructions from staff to do so.

Fire Tips

- Any time you are unable to safely extinguish a fire, evacuate the area and activate the fire alarm.
- Always close as many doors as possible between you and the fire.
- If there is smoke present, stay low to the ground.
- Every fire alarm is to be treated as a genuine emergency. It is each resident's responsibility to leave the building whenever a fire alarm sounds. Once residents evacuate, they must immediately proceed to the designated evacuation area for attendance and further staff instruction. Failure to evacuate properly will result in community standards action.

In addition, all Community Advisor and Coordinator of Student Development staff are required to attend an annual training on fire safety, fire prevention, and fire extinguisher use. This training consists of approximately four hours of classroom and hands-on training.

On Campus Residence Fire Safety Systems

The following table describes each on-campus residential facility fire safety system.

Building	Sprinkler System?	% Sprinkler	Monitored Fire Alarm?	Smoke Detection	Extinguisher Devices	Placards	# Annual Evacuation Drills
016A – Herdsman Hall	None	0%	No	Yes	Yes	No	0
018L – Dairy Science	None	0%	No	Yes	Yes	No	0
048A – Environmental Horticulture	None	0%	No	Yes	Yes	No	0
055A – Beef Cattle Eval. Center	None	0%	No	Yes	Yes	No	0
0560 – Swine Unit	None	0%	No	Yes	Yes	No	0
057C – Veterinary Clinic	None	0%	No	Yes	Yes	No	0
095B – Modular House	None	0%	No	Yes	Yes	No	0
100 - Shasta	None	0%	No	Yes	Yes	Yes	3
101 – Diablo	None	0%	No	Yes	Yes	Yes	3
102 - Palomar	None	0%	No	Yes	Yes	Yes	3
103 – Whitney	None	0%	No	Yes	Yes	Yes	3
104 – Lassen	None	0%	No	Yes	Yes	Yes	3
105 – Trinity	None	0%	Yes	Yes	Yes	Yes	3
106 – Santa Lucia	None	0%	Yes	Yes	Yes	Yes	3
107 – Muir	None	0%	Yes	Yes	Yes	Yes	3
108 – Sequoia	None	0%	Yes	Yes	Yes	Yes	3
109 – Fremont	None	0%	Yes	Yes	Yes	Yes	3
110 – Tenaya	None	0%	Yes	Yes	Yes	Yes	3
113A– Sierra Madre 0	None	100%	Yes	Yes	Yes	Yes	3
113B – Sierra Madre 1	None	100%	Yes	Yes	Yes	Yes	3
113C – Sierra Madre 2	None	100%	Yes	Yes	Yes	Yes	3
113D – Sierra Madre 3	None	0%	Yes	Yes	Yes	Yes	3
113E – Sierra Madre 4	None	0%	Yes	Yes	Yes	Yes	3
113F – Sierra Madre 5	None	0%	Yes	Yes	Yes	Yes	3
114A – Yosemite 0	None	0%	Yes	Yes	Yes	Yes	3
114B – Yosemite 1	None	0%	Yes	Yes	Yes	Yes	3
114C – Yosemite 2	None	0%	Yes	Yes	Yes	Yes	3
114D – Yosemite 3	None	0%	Yes	Yes	Yes	Yes	3
114E – Yosemite 4	None	0%	Yes	Yes	Yes	Yes	3
114F – Yosemite 5	None	0%	Yes	Yes	Yes	Yes	3
114G – Yosemite 6	None	0%	Yes	Yes	Yes	Yes	3
114H – Yosemite 7	None	0%	Yes	Yes	Yes	Yes	3
114J – Yosemite 8	None	0%	Yes	Yes	Yes	Yes	3
114K – Yosemite 9	None	0%	Yes	Yes	Yes	Yes	3
121A – McCloud	None	0%	No	Yes	Yes	No	0
121B – Santa Ynez	None	0%	No	Yes	Yes	No	0
123B – Peterson Ranch	None	0%	No	Yes	Yes	No	0
127G – Escuela Beef Center	None	0%	No	Yes	Yes	No	0
150I – Poultry Science	None	0%	No	Yes	Yes		0

170A – Cerro Morro	Full	100%	Yes	Yes	Yes	Yes	3
170B – Cerro Cabrillo	Full	100%	Yes	Yes	Yes	Yes	3
170C – Cerro Hollister	Full	100%	Yes	Yes	Yes	Yes	3
170D – Cerro Romauldo	Full	100%	Yes	Yes	Yes	Yes	3
170E – Cerro Bishop	Full	100%	Yes	Yes	Yes	Yes	3
170F – Cerro Islay	Full	100%	Yes	Yes	Yes	Yes	3
171A – Aliso	Full	100%	Yes	Yes	Yes	Yes	3
171B – Buena Vista	Full	100%	Yes	Yes	Yes	Yes	3
171C – Corralitos	Full	100%	Yes	Yes	Yes	Yes	3
171D – Dover	Full	100%	Yes	Yes	Yes	Yes	3
171E – Estrella	Full	100%	Yes	Yes	Yes	Yes	3
171F – Foxen	Full	100%	Yes	Yes	Yes	Yes	3
171G – Gypsum	Full	100%	Yes	Yes	Yes	Yes	3
171H – Huasna	Full	100%	Yes	Yes	Yes	Yes	3
171I – Inyo	Full	100%	Yes	Yes	Yes	Yes	3

Fire Safety Statistics

The following table contains information regarding fires in on-campus student housing facilities during the reporting period:

Location	# of Fires	Cause of Fire	Fire Related Injuries	Fire Related Deaths	Value of Damage
Sequoia Hall	2	Unintentional Fire, other Unintentional Fire, electrical	0 0	0 0	\$250.00 \$20,000.00
Cerro Morro	2	Unintentional Fire, cooking Unintentional Fire, smoking	0 0	0 0	\$0.00 \$0.00
Cerro Cabrillo	1	Unintentional Fire, cooking	0	0	\$60.00
Inyo Hall	1	Unintentional Fire, cooking	0	0	\$0.00
Corralitos Hall	1	Unintentional Fire, open flames	0	0	\$150,000.00

Fire Safety Procedures

All fires in campus facilities must be reported immediately to the University Police via 911.

Campus building evacuation procedures can be found here:

http://www.afd.calpoly.edu/ehs/docs/Campus_Building_Evacuation_Procedure.pdf

The current Campus Safety Report (Clery Report) can be found here:

<http://www.afd.calpoly.edu/police/services/docs/CleryReport.pdf>