

## Profile

### Lab Roles

**Responsible Person** is the owner of the group or lab, most commonly the Principal Investigator (PI).

- **Assessment:** Can create and certify Assessments and edit lab staff and locations.
- **Inspect:** Receives report notifications and can resolve findings for inspections and audits.
- **Chemicals:** Can create, add to, edit, share and transfer inventory. Access to manage lab functionality.

**Delegate** has the ability to do many of the same functions as the Responsible Person. Most often is a lab manager.

- **Assessment:** Can create an Assessment (but not certify) and edit lab staff and locations.
- **Inspect:** Receives report notifications and can resolve findings for inspections and audits.
- **Chemicals:** Can create, add to, edit, share, and transfer inventory. Access to manage lab functionality.

**Authorized User** is a staff member in a lab.

- **Assessment:** Can acknowledge Assessments certified by the PI for their lab(s).
- **Inspect:** Receives notifications and can resolve findings for inspections and audits.
- **Chemicals:** Can create, add to, edit, share and transfer inventory.

### Administrative Roles

- **Profile Admin:** Can view, edit and create groups for all users at their location.
- **Collections Admin:** Can create collections or groups of labs. Useful for Department Safety Coordinators and others, who need access to a specific group of labs.

## Inspect

### Administrative Roles

- **Administrator:** Can create and edit all system reports, manage roles, locations, people and edit checklist.
- **Inspector:** Can create and edit reports.

## Chemicals

### Administrative Roles

- **Chemical Admin:** Ability to search inventories for their specific campus, create an inventory, generate reports, read only access to chemical master library.
- **Inventory Manager:** Can create, add to, edit, share and transfer inventory. Access to manage lab functionality.
- **Chemical Informatics:** Manage chemical master library, family data verification and aggregation, and resolve chemical related issues submitted by users.
- **Fire Marshal:** Define control areas, assign characteristics (i.e approved storage, sprinklered/non-sprinklered, occupancy, etc), generate MAQ reports.