

Student Project Hazardous Waste Process

Cal Poly student reference for preparing, accumulating, and requesting pickup of hazardous waste

Students **must** coordinate with Environmental Health and Safety (EHS) and faculty advisor before generating hazardous waste for a student project. Do not begin accumulating hazardous waste until all required preparation and training steps have been completed.

1. First steps before waste generation

- Contact hazwaste@calpoly.edu before generating any hazardous waste.
- Refer to the [Supply Request Form](#) to receive the appropriate container for waste generation.
- Know where the waste will be generated and what process will create it.

2. What to prepare for training

- Be ready to describe the chemical process involved.
- Know what is in the waste and its hazardous classification.
- Have Safety Data Sheets (SDSs) available before training. SDSs can typically be found online.

3. Training requirement

- A 20-minute required training will be organized after you have contacted hazwaste@calpoly.edu.
- The WASTE system in Risk and Safety Solutions (RSS) is covered in the training process.

4. Requirements during waste accumulation

- Use secondary containment for hazardous waste containers.
- Keep containers closed unless you are actively adding waste.
- Separate incompatible waste streams.
- Along with required waste tag data, please include your name, contact information, and graduation date in the comments section.
- Ensure waste tag is visible

5. Requesting pickup

- Request pickup through WASTE before leaving campus for an extended period.
- Request pickup through WASTE before graduating.
- Do not leave hazardous waste behind without arranging pickup.



Example of Proper Waste Accumulation

Reminder: If your project changes, or if you are unsure how to classify or manage the waste, contact hazwaste@calpoly.edu before proceeding.