MEMORANDUM
6/22/2021

TO: Jeffrey D. Armstrong, President
FROM: Shayna Lynch, Co-chair, Cal Poly Opportunity Fee Committee

Cynthia Vizcaíno Villa, Co-chair
Cal Poly Opportunity Fee Committee

COPIES: Cal Poly Opportunity Fee Committee
David Valadez

SUBJECT: 2020-21 Cal Poly Opportunity Fee Committee (CPOF) – Annual Report

During FY2020-2021, the Cal Poly Opportunity Fee Committee (CPOF) held six meetings on the following dates:

- October 16, 2020
- November 3, 2020
- January 19, 2021
- February 5, 2021
- May 26, 2021
- June 1, 2021

At the above-referenced meetings, discussions included:

- Committee Purpose and Role
- Executive Order 1117
- Committee Composition
- Fee Analysis and Projections
- Cal Poly Scholars Budget Proposal
- One-time and Base Funding Request Presentations
- Voting and recommendations

The Cal Poly Opportunity Fee Committee recommended approval of the following 2021-2022 allocations:

<table>
<thead>
<tr>
<th>PROGRAM ADMINISTRATION</th>
<th>PROGRAMS &amp; SUPPORT</th>
<th>ACADEMIC ADVISING</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ONGOING POSITIONS</strong></td>
<td>Assistant Director</td>
<td>Program Coordinator, Yrs 1-2</td>
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<tr>
<td>Data &amp; Budget Analyst</td>
<td>Program Coordinator, Yrs 3+</td>
<td>Retention Spec. (CENG)</td>
</tr>
<tr>
<td>Graduate Assistants (2)</td>
<td>Student Assistants (31)</td>
<td>Retention Spec. (CAFES/OCOB)</td>
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<tr>
<td></td>
<td>UNIV 100 Lecturers (11)</td>
<td>Academic Advisor (MSC)</td>
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<tr>
<td><strong>NEW POSITIONS</strong></td>
<td>Admin. Support Coordinator</td>
<td>Student Assistants (14)</td>
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<tr>
<td></td>
<td>UNIV 100 Lecturers (9)</td>
<td>Retention Spec. (CSM)</td>
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<tr>
<td></td>
<td>UNIV 100 Coordinator</td>
<td>Program Coordinator</td>
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<tr>
<td><strong>OPERATING EXPENSES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>$308,000.00</td>
<td>$453,500.00</td>
<td>$705,103.00</td>
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<tr>
<td>$16,500.00</td>
<td>$105,500.00</td>
<td>$24,000.00</td>
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<td><strong>SUBTOTAL</strong></td>
<td>$324,500.00</td>
<td>$559,000.00</td>
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<td><strong>TOTAL</strong></td>
<td>$1,612,603.00</td>
<td>$729,103.00</td>
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</table>
Base Funding:

**Academic Affairs:**
Transfer Center/Advising Technical Infrastructure Support $122,000

**Student Affairs:**
Enhancement and Expansion or Student Diversity and Belonging Programming $410,000

**Office of University Diversity and Inclusion**
BEACon Mentoring Program $50,000

One-time Funding:

**Student Affairs:**
LatinX Center $150,000

One-time: $150,000
Base: $582,000

Total: $732,000