



## Student Success Fee Allocation Advisory Committee Meeting

THURSDAY, MARCH 5, 2015

3:00 – 4:00 P.M.

CONFERENCE ROOM 01-133

### MEETING RECORD

<b>Members Present:</b>	Joi Sullivan	Annalee Akin
	Karen Webb	Clare O'Brien
	Owen Schwaegerle	Kimi Ikeda
	Sydney Johnson	Victor Brancart
	Myra Lukens	Gary Laver
		Steven Rein
<b>Members Absent:</b>	Elliot Gertner	
<b>Invited Guests:</b>	Janice Manzo	Virlena Bascos
<b>Meeting Recorder:</b>	Cindy Pilg	

#### Call to Order

Co-Chair Sullivan called the meeting to order at 3:16 p.m.

#### Priorities for Funding

Co-chair Sullivan provided an overview to the committee that their task is to establish priorities for the base increase and build consensus that will align with the University's priorities.

Committee members Horncliff, Schwaegerle, Akin and Lukens suggested providing funding for improving access to classes with specific attention to impacted and general education classes as well as computer science labs.

Committee member Ikeda mentioned that bottlenecks are common with general education classes and computer science labs and added that Poly Planner will be useful in creating better schedules. She noted that salary issues continue to be a challenge in providing additional classes.

Committee member Johnson expressed her concern about the new registration not providing priority to students.

Committee member O'Brien suggested funding priority be focused on job development and SAFER.

Co-chair Webb suggested the committee focus their efforts to align with the University priorities which include classes, infrastructure, people, maintenance and salaries. She added that the committee may want to unite resources to one goal.

Committee member Schwaegerle made a motion to allocate \$400,000 to access to classes. The Student Success Fee Allocation Advisory Committee approved, by majority vote with Committee member Steven Rein abstaining, to allocate this year's revenue to access to classes.

Co-chair Sullivan requested a memo be drafted to President Armstrong presenting the committee's recommendation. She added that the memo should indicate the importance of SAFER and sexual assault prevention to the Committee. Ms. Sullivan reiterated that by allocating all funding to one place, this priority will be given more weight and will show the importance.

**Next Steps**

Committee member Laver suggested future discussion of assessing prior initiatives, indicating funds spent, method of evaluation, metrics and evaluation.

Co-chair Sullivan suggested that greater outreach, marketing and education be investigated by the committee in the future.

**Adjournment**

There being no further business, the meeting was adjourned at 3:49 p.m.

Respectfully submitted,

Joi Sullivan, Co-chair