MEETING RECORD

Members Present:

Owen Schwaegerle
Cynthia Vizcaíno Villa (absent)
Annalee Akin
Kenton Assadi
Jana Colombini
Derek Gragson
Victor Brancart (non-voting)

Danielle Hepperle (absent)
Pascal Purro
Gary Laver
Clare O’Brien

Invited Guests:

Janice Manzo

Meeting Recorder:

Cindy Pilg

Call to Order
Co-Chair Schwaegerle called the meeting to order at 1:20 p.m.

Review/Discuss and Finalize One-Time Proposal Funding
Upon further discussion, a motion was made to recommend $500,000 in one-time funding for the Kennedy Library Expansion/Improvement for 24/7 space. Motion passed by unanimous voice vote.

Upon further discussion, a motion was made to recommend $50,000 in one-time funding for the Cross-Cultural Engagement and Education Programs. Motion passed by unanimous voice vote.

Upon further discussion, the Classroom Upgrade proposal was tabled. The Committee members expressed their desire to impact more classrooms and requested additional information regarding the cost of air conditioning, desk specifications, renovation process, detailed costs of "Scope of Work Details" and long-term forecast/building life for proposed upgraded classrooms.

Co-Chair Schwaegerle suggested that Juanita Holler, Associate Vice President for Facilities Management and Development, be invited to the next meeting to provide additional proposal information.

Next Steps
Co-chair Schwaegerle requested a meeting for further discussion and finalization of one-time funding for the Classroom Upgrade proposal.

Review/Approve Meeting Record
Ms. Pilg informed the Committee of a revision to the meeting record – Clare O’Brien was noted as being absent, however she present at the 1/14/16 meeting. Motion to approve the 1/14/16 meeting record with the revision noted. Motion passed by unanimous voice vote.

Adjournment
There being no further business, the meeting was adjourned at 2:02 p.m.

Respectfully submitted,

Owen Schwaegerle, Co-chair