Call to Order/Introductions
Co-Chair Schwaegerle called the meeting to order at 11:15 a.m. and introduced the members (appointment memo will be posted to the Student Success Fee Allocation Advisory Committee website for reference).

Overview
Mr. Brancart provided an overview of the duties of the Student Success Fee Allocation Advisory Committee (overview will be posted to the Campus Fee Advisory Committee website for reference).

Use of Student Success Fees Report
Joette Eisengart discussed the reporting method and format by the Student Affairs Division in regard to the use of the student success fees.

Next Steps
Mr. Brancart informed the committee that the student success fee has generated approximately $1 million in one-time (nonrecurring) funds and the committee would be responsible for submitting their recommendation for the use of these one-time funds to the President.

Mr. Laver suggested that staff provide student committee members with a listing of needs from campus leadership to present to their constituents in order to formulate and prioritize ideas to best impact majority of students.

Co-chair Villa reported that the executive leaders have discussed the need to address deferred maintenance, upgrade/improve all college general classrooms and expand/improve 24-hour study space at the Kennedy Library. Ms. Villa suggested that information on these ideas be provided at the next committee meeting.

Adjournment
There being no further business, the meeting was adjourned at 11:56 a.m.

Respectfully submitted,

Owen Schwaegerle, Co-chair