MEETING RECORD

Members Present:
Owen Schwaegerle
Danielle Hepperle
Cynthia Vizcaíno Villa (absent)
Pascal Purro (absent)
Annalee Akin (absent)
Gary Laver
Kenton Assadi (absent)
Clare O’Brien
Jana Colombini
Victor Brancart (non-voting)
Derek Gragson
Kimi Ikeda (non-voting)
(absent)

Invited Guests:
Michael Brennan
Juanita Holler
Janice Manzo

Meeting Recorder:
Staci Shoals

Call to Order
Co-Chair Schwaegerle called the meeting to order at 9:15 a.m.

Review/Approve Meeting Record
Motion to approve the 1/19/16 meeting record passed by unanimous voice vote.

Further Discussion: Classroom Upgrade Proposal
Juanita Holler, Associate Vice President for Facilities Management and Development, presented a detailed budget estimate for classroom renovations. Michael Brennan, Assoc. Director of Minor Projects, provided additional information.

Upon further discussion, a motion was made to recommend $450,000 in one-time funding for the Classroom Upgrade proposal. Motion passed by unanimous voice vote.

Next Steps
Victor Brancart will draft a memo to the President outlining the committee’s recommendations.

Adjournment
There being no further business, the meeting was adjourned at 9:49 a.m.

Respectfully submitted,

Owen Schwaegerle, Co-chair