

CAL POLY

Student Success Fee Allocation Advisory Committee Meeting

Wednesday, May 23, 2018
Administration Building, Conference Room 01-301

MEETING RECORD

Members Present:

Riley Nilsen	Kathleen Enz Finken
Cynthia Vizcaíno Villa	Kathleen McMahon
Mark Borges	Ed Rainbolt – (<i>designee for Kathleen Enz Finken</i>)
Abby Cavanaugh	Dustin Stegner
Mitchell Collins	Victor Brancart – <i>non-voting</i>
Denae Dupray	Derek Gragson – <i>non-voting</i>
Samantha Seems	
Gabi Trapani - <i>absent</i>	

Meeting Recorder: Cari Wilson

Call to Order/Introductions

Co-Chair Nilsen called the meeting to order at 4:13 p.m.

Review/Approve Meeting Record

Motion to approve the 5/18/18 SSFAAC meeting record by Mr. Collins, seconded by Ms. Dupray. Motion passed by unanimous voice vote.

Discussion - Base Allocation Request Presentations

Discussion ensued amongst the committee regarding the following proposals which were presented to the committee during the previous committee meeting held on May 18, 2018:

- ❖ Ed Rainbolt, Academic Affairs, presented a proposal for one tenure-track faculty position (cluster hire to support diversity and inclusion efforts):

Salary	Benefits	Salaries & Benefits	Allocation
\$ 80,000	\$ 40,000	\$ 120,000	\$ 120,000

- ❖ Cem Sunata, Academic Affairs, presented a three-part proposal for resources: (1) new, updated Cal Poly mobile app, (2) replacement for PolyPlanner, and (3) replacement for PASS:

Vendor/Product	One-time Installation	Annual Fee
HighPoint Mobile	\$ 10,000	\$ 25,000
Schedule Builder	Waived**	\$ 30,000
Degree Planner	\$ 50,000	\$ 100,000
GreyHeller Mobile (PeopleSoft Interface)	\$ 75,000	\$ 25,000
GreyHeller Mobile (Mobile Platform)	\$ 25,000	\$ 25,000
Total		\$ 180,000

**Based on agreement to be a design partner for Degree Planner

- ❖ **Bryan Hubain, Student Affairs, presented a proposal for Cross-Cultural Center salaries and program operating costs:**

Funding Allocation Breakdown	On-Going	One-Time	Amount
Salary and benefits adjustments	X		\$ 106,974
Graduate assistants (4) and student staff for CCCs (9)	X		\$ 70,000
Program Offerings	X		\$ 54,000
Total			\$ 230,974

- ❖ **Debi Hill, Student Affairs, presented a proposal for a foster youth coordinator:**

Funding Allocation Breakdown	On-Going	One-Time	Amount
Salaries and benefits	X		\$ 85,000
Operations: program expansion, special events, and student needs	X		\$ 15,000
Total			\$ 100,000

- ❖ **Jamie Patton, Student Affairs, presented a proposal for a diversity and inclusion coordinator:**

Funding Allocation Breakdown	On-Going	One-Time	Amount
Salaries and benefits	X		\$ 90,000
Operations: program expansion and marketing	X		\$ 10,000
Equipment		X	\$ 5,000
Total			\$ 105,000

- ❖ **Christina Kaviani, Student Affairs, presented a proposal for SAFER Campus Advocate and a 24/7 Crisis Line:**

Funding Allocation Breakdown	On-Going	One-Time	Amount
Salaries and benefits	\$ 90,000	\$ 3,000	\$ 93,000
Data Tracking and Reporting Tool	\$ 11,000	\$ 2,000	\$ 13,000
24/7 Crisis Phone Line & Online Chat	\$ 12,000	\$ 8,000	\$ 20,000
Total			\$ 126,000

Allocation

A motion was made by Mr. Collins and seconded by Ms. Cavanaugh to allocate the following base funding:

- Academic Affairs:
 - One tenure-track faculty position to support diversity and inclusion efforts \$120,000
- Student Affairs:
 - SAFER Campus Advocate \$90,000
 - Cross Cultural Centers graduate assistant and program offerings \$40,000

Motion approved by a unanimous voice vote. A total of \$250,000 was approved.

Adjournment

There being no further business, the meeting was adjourned at 5:08 p.m.

Respectfully submitted,

Riley Nilsen, Co-Chair