



CAL POLY

Administration & Finance

Student Success Fee Allocation Advisory Committee Meeting

Thursday, October 10, 2019
Administration Building, Conference Room 01-133

MEETING RECORD

Members Present:	Mark Borges	Kathleen McMahon
	Cynthia Vizcaíno Villa	Mary Pedersen
	Armando Nevarez	Dustin Stegner – <i>(absent)</i>
	Chloe Wardrick	Angela Kraetsch – <i>non-voting</i>
	Mike Davis	Derek Gragson – <i>non-voting – (absent)</i>
	Alan Faz	
	Kylie Clark	
	Conner O’Neil	
Meeting Recorder:	Cari Wilson	
Guests Present:	Jen Haft	Ed Rainbolt
	David Valadez	

Call to Order/Introductions

Co-Chair Borges called the meeting to order at 11:10 a.m. and the members introduced themselves (*appointment memo posted to the Student Success Fee Allocation Advisory Committee website for reference*).

Overview

Ms. Kraetsch provided an overview of Executive Order 1075 as well as the purpose and role of the Student Success Fee Allocation Advisory Committee (*overview posted to the Student Success Fee Allocation Committee website for reference*). She reminded the committee that their purpose is to serve in an advisory capacity to the President.

Co-Chair Villa requested the members rise above self-interest and seek the best interest of the university in regards to issues brought forth to the committee.

Ms. Kraetsch reviewed the proposed timeline indicating a change in the October call for proposals which will now be for Base funding and not One-time funding. Mr. Faz requested that an additional meeting be added to the timeline to allow student committee members time to consult with constituents and then discuss student priorities with the committee. Co-chair Villa agreed that the student’s priorities are very important and agreed to set an additional meeting to discuss.

Mr. Borges would like to have ongoing conversations on how committees can be improved. He emphasized the importance of attending the meetings and working out conflicts in order to be present. Co-chair Villa noted that meetings will be scheduled to accommodate student schedules and if needed, meetings can be scheduled after 5:00 p.m.

Current Allocations

Mr. Valadez discussed potential base funds available for allocation for the current year as well as reviewed fiscal years 2016-19 base allocations. Co-Chair Villa explained that Base funding is arrived at by a conservative projection each year for enrollment.

Mr. Borges pointed out that in the past all of the base and one-time funds have typically been allocated, but that this committee can decide how they would like to handle that for this year's allocations.

Co-Chair Villa spoke about the SSFAAC website and urged the committee members to review it. Dr. McMahon mentioned that the Student Affairs impact reports were updated to reflect specific data and metrics more clearly.

Mr. Faz inquired about the proposal process and how the determination is made for which proposals will be brought forward. Co-chair Villa explained that the leadership team reviews and prioritizes the proposals based on strategic goals and decides which proposals are going to be brought forward to the committee, which limits the amount of proposals that the committee has to review. She pointed out that this also helps the divisions work together and become aware of what the other divisions are putting forward so that there is no overlap. Each division is limited to three proposals being presented.

Dr. Pedersen reminded the committee that the President is ultimately responsible for the University. While he received feedback from the various advisory committees across campus, it is the role of the President and his leadership team to set goals and prioritize the means for achieving the goals.

Annual Calendar

Co-Chair Borges reviewed the timeline for fall, winter and spring quarters with regards to call for proposals, presentations/discussion and allocation of funding.

Next Steps

Co-chair Villa asked to schedule a one-hour meeting in late October to have a conversation with the committee regarding what is important to the students. Dr. McMahon mentioned that if anyone is not available to come to the meeting, they can send in the information they have received from their constituents.

Adjournment

There being no further business, the meeting was adjourned at 11:45 a.m.

Respectfully submitted,



Mark Borges, Co-Chair