

REQUEST FOR QUOTE

TODAY'S DATE _____

FAX TO: **805-489-2396**

WOULD LIKE QUOTE BY DATE: _____

1. **COMPANY/NAME** _____

ATTN: _____ TITLE: _____

STREET: _____ PHONE: _____

CITY: _____ ZIP: _____ FAX: _____

2. **DESCRIPTION** _____

3. **FINISHED SIZE** _____ X _____

4. **QUANTITIES**

5. **INK(S)** - INDICATE PMS #'S, IF KNOWN: STOCK INK SPECIAL MIX
 UV COAT AQUEOUS COAT: GLOSS DULL

SIDE 1: _____ SIDE 2: _____

6. **PAPER NAME(S) and WEIGHT** TEXT COVER / COATED UNCOATED

7. **PREPRESS**

DIGITAL FILE PROVIDED ON: MAC PLATFORM PC PLATFORM

SOFTWARE USED TO CREATE ART: _____

TYPE REVISIONS TO EXISTING FILE PLEASE EXPLAIN: _____

8. **SCANS** COLOR GRAYSCALE DUOTONE

QUANTITY AND SIZE: _____

9. **FINISHING** (NUMBERING, EMBOSING, FOIL STAMP, DIE CUT, PERFORATE, DRILL)
PLEASE EXPLAIN, IN DETAIL, THE FINISHING OPERATIONS RELATING TO YOUR PROJECT:

10. **BINDERY** (FOLDING, PADDING, BINDING)
PLEASE EXPLAIN, IN DETAIL, THE BINDERY OPERATIONS RELATING TO YOUR PROJECT:

11. **SHIPPING** TO ADDRESS ABOVE
COMPANY/NAME: _____ ATTN: _____
STREET: _____ CITY: _____ ZIP: _____
DESIRED DELIVERY DATE: _____

