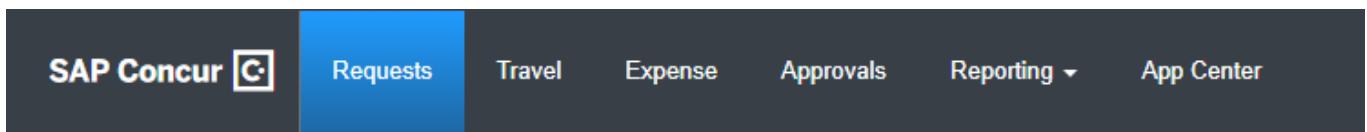


# REQUEST: NAVIGATING BETWEEN EXPECTED EXPENSES



**CAL POLY**

**Strategic Business Services**

**ADMINISTRATION & FINANCE**

# Navigating Between Expected Expenses

If a request contains multiple expected expenses on the expected expense details page, left and right navigation arrows are displayed to the left of each expected expense name in the request. The navigation arrows allow you to quickly navigate between the expected expenses in the request without having to return to the **Expected Expenses** page.

Car Rental \$500.00

Cancel **Save**

\* Required field

City

Date

Detail

Date

City

Detail

Comment

For the first expected expense in the request, the left navigation arrow will be disabled. For the last expected expense or segment in the request, the right navigation arrow will be disabled.